MAJOR PROGRAM FORM
Bachelor of Science Program in Engineering Physics/GEC’s

2009-10

Name: ____________________________
Last name: ________________________
OSU ID: _________________________

I hereby apply to the College of Engineering for Admission to Candidacy for the degree B.S. in Engineering Physics. I expect to complete work for the Engineering Physics degree at the end of: ___ Quarter, 20___

(Concentration: ____________________).

Signature __________________________
Date ____________________________

(Below) INSTRUCTIONS: Put grade next to appropriate course. If course substitutions were made, cross out the relevant course and write in the substitution. Current quarter courses should be listed as “IP” below.

Math 151 5 ___ Physics 131 5 ___
Math 152 5 ___ Physics 132 5 ___
Math 153 5 ___ Physics 133 5 ___
Math 254 5 ___ Physics 261 4 ___
Math 415 4 ___ Physics 262 4 ___
Math 568 3 ___ Physics 263 4 ___
Math 513 3 ___ Physics 295 1 ___
Math 517 4 ____

Chemistry 121 5 ___ Physics 616 4 ___
Chemistry 125 4 ___ Physics 621 4 ___
Eng Graph 167 4 ___ Physics 631 4 ___
Mech Eng 410 5 ___ Physics 632 4 ___
Eng 181 3 ___ Physics 633 4 ___
Eng 183 3 ___ Physics 656 4 ___

Chemistry 121 5 ___ Physics 616 4 ___
Chemistry 125 4 ___ Physics 621 4 ___
Eng Graph 167 4 ___ Physics 631 4 ___
Mech Eng 410 5 ___ Physics 632 4 ___
Eng 181 3 ___ Physics 633 4 ___
Eng 183 3 ___ Physics 656 4 ___

General Education

*One of these courses must be a SOCIAL DIVERSITY course

English & Comm Skills (13)
English 110 5 ___
English * 367.xx 5 ___
Physics 596 3 ___

Social Science * (9)

Historical Survey (10)

Arts & Humanities* (9)
a. Literature (1 course)

b. Visual/Performing Arts or Other Humanities (1 course)

Please PRINT your name EXACTLY as you wish it to appear on your diploma and in your official university records:

First Name MI Last Suffix

Program Approved
Adviser’s Printed Name Date

Adviser’s Signature
Exit Interview & Picture Done

Proposed schedule for your last two quarters

Qt/yr: ____________________________
Course & Number *Options

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Course & Number *Options

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Course & Number *Options

Qt/yr: ____________________________
Course & Number *Options

Options: Audit=R, PA/NP=p, Grad School Credit-G

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Course & Number *Options

Options: Audit=R, PA/NP=p, Grad School Credit-G
Department of Physics: Engineering Physics

GRADUATION TO-DO CHECKLIST

- Major Program Forms (also known as a BINGO sheet) and Graduation Applications must be submitted no later than the quarter BEFORE the anticipated graduation date (i.e.: if you are graduating in the Spring, graduation applications must be submitted by the end of Winter Quarter). Once you have completed your major program form, graduation survey (email Lindsey Perry for the password), AND graduation application (all 3 can be found under the “Engineering Physics” portion of this link (http://www.physics.ohio-state.edu/undergrad/ugs_graduation.php), email Lindsey Perry (perrylin@mps.ohio-state.edu) to make an appointment to check and approve your program. If you are planning courses, necessary for graduation, which are not yet complete - please put “IP” in place of the grade.

- By the third week of the quarter you graduate, notify the department of any changes. After submitting your application, notify your College of Engineering departmental advisor regarding any changes to your projected schedule of classes and/or your anticipated quarter of graduation. Please note that a change in your graduating quarter requires completion of a new application.

- Make sure you have an active OSU email account. The College of Engineering will send important information directly to your OSU e-mail account the quarter you plan to graduate. Be sure your account is not full and is accepting incoming e-mails. If you currently forward your OSU e-mail to a private account, you may not receive important e-mails regarding your graduation. To reverse the forward, go to this link (https://acctmgmt.service.ohio-state.edu/Email.html), select the “change delivery” tab, and follow the instructions.

- After you have scheduled your final classes for your graduation quarter, run a Degree Audit Report from the “Grades and Advising” tab on Buckeye Link. During your quarter of graduation, all sections of the Degree Audit Report should be highlighted in green, showing “completed” and “in progress” coursework. Any sections highlighted in red should be brought to your departmental advisor’s attention immediately.

- Read the “Important Information re: Graduation” e-mail sent during the 4-6th week of your graduating quarter. The e-mail will contain important information and instructions regarding your commencement. Engineering students do not receive a hardcopy graduation booklet, only the informational e-mail from the College.

- Upon receiving the graduation information e-mail, be sure to stop by 122 Hitchcock Hall and check your graduation information and line number. Check your name, hometown, minor(s), and any Latin honors you think you should be receiving. Changes to your hometown can be made directly on the list. Changes to your name can only be processed at 320 Lincoln Tower. If you are not attending the commencement ceremony, you must complete a commencement excuse form two weeks prior to commencement.

- By the 5th Friday of your graduation quarter, begin checking the departmental graduation information website: http://www.physics.ohio-state.edu/undergrad/ugs_graduation.php. You will also begin to receive information about any departmental Graduation activities via email around this time.

- By the 7th Friday of your graduation quarter read the university commencement website at http://commencement.osu.edu for detailed instructions pertaining to rehearsal and commencement. In particular, review the “Before Commencement” link and complete all instructions for the Graduating Class.

- Notify each instructor that you are a graduating senior and check your OSU e-mail account often during the final exams week. There may be important information sent to you regarding your graduation status.

- Looking for a job? ECS can help. Contact Engineering Career Services (ECS) for individual coaching on your resume and interview skills. Other services include on-campus interviews, resume referrals, and job postings. Call 292-6651, email ecs@osu.edu, or stop by 199 Hitchcock Hall for more information. Check out the ECS website, too, at http://career.eng.ohio-state.edu. Already employed or have other plans? Please report this information at http://career.eng.ohio-state.edu/student/offers-hires-plans-pgrad.php.